

Organizational/Regular meeting of the Commissioners, Lyndonville Joint Fire District was held on Friday, October 14, 2022, at the Lyndonville Village Hall. The meeting opened at 5:00 PM

PRESENT: Commissioners: Scott Goetze
John Flanagan
James Hydock
Edward Jay - Absent
Terry M. Woodworth

Secretary-Treasurer Teri M. Woodworth
Fire Dept Chief Michael Heideman
Fire Dept President David Hydock - Absent
Attorney Bradley Pinsky - Absent
Public – Present: Larry Wolfe

- Organizational Meeting of the Board of Fire Commissioners of the Lyndonville Joint Fire District held on October 14, 2022, at the Lyndonville Village Hall at 2 South Main Street, Lyndonville, New York. The meeting was called to order by Commissioner Goetze at 5:00 pm. Notice of the meeting appeared in the Batavia Daily News on the October 11, 2022, and was publicly posted at the Lyndonville Post Office, Town of Yates, Village of Lyndonville, M&T Bank, Yates Community Library, and the Lyndonville Fire Hall.
- 2022 Chair of the Lyndonville Joint Fire District Commissioners, the Commissioners discussed, and Commissioner Goetze volunteered to be the Chair.

RESOLUTION NO 2022-1

2022 CHAIR OF THE LYNDONVILLE JOINT FIRE DISTRICT OF COMMISSIONERS – SCOTT GOETZE

ON MOTION of Commissioner Woodworth, seconded by Commissioner Flanagan, to nominate Commissioner Goetze as the 2022 Chair of the Lyndonville Joint Fire District of Commissioners.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- 2022 Secretary-Treasurer of the Lyndonville Joint Fire District Commissioners, the Commissioners discussed and recommended appointing Teri M. Woodworth as the Secretary-Treasurer.

RESOLUTION NO 2022-2

2022 SECRETARY-TREASURER OF THE LYNDONVILLE JOINT FIRE DISTRICT OF COMMISSIONERS – TERI M. WOODWORTH

ON MOTION of Commissioner Goetze, seconded by Commissioner Flanagan, to appoint Teri M. Woodworth as the 2022 Secretary-Treasurer of the Lyndonville Joint Fire District of Commissioners.

Vote: 3 Ayes (Flanagan, Goetze, Hydock); 0 Nays; 1 Abstain Woodworth

- 2022 Lyndonville Fire Department Nominations

RESOLUTION NO 2022-3

2022 LYNDONVILLE FIRE DEPARTMENT NOMINATIONS

ON MOTION of Commissioner Flanagan, seconded by Commissioner Hydock, to confirm the 2022 nominations of Michael Heideman as the Chief, Gary White as the 1st Assistant, TJ Heideman as the 2nd Assistant, Anna Schuner as the EMS Captain, Danny Woodward Jr. as the Fire Captain, Harold Scribner as the Fire Police Captain, Ken Starr of as the Fire Police Lieutenant, and Jim Scharlau as the Lieutenant of the Lyndonville Fire Department.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- 2022 Polices of the Lyndonville Fire Department, the Commissioners discussed and recommended keeping the current polices.

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RESOLUTION NO 2022-4

2022 POLICES OF THE LYNDONVILLE FIRE DEPARTMENT

ON MOTION of Commissioner Flanagan, seconded by Commissioner Hydock, to approve all the polices that previously were in effect for the Lyndonville Fire Department.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- 2022 Mileage rate for the Lyndonville Joint Fire District, the Commissioners discussed and recommended the rate set by the Internal Revenue Service.

RESOLUTION NO 2022-5

2022 MILAGE RATE OF THE LYNDONVILLE JOINT FIRE DISTRICT – INTERNAL REVENUE SERVICE

ON MOTION of Commissioner Flanagan, seconded by Commissioner Woodworth, to set the mileage rate for approved travel as the rate set by the Internal Revenue Service for 2022 and the travel allowances established by IRS Regulations.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- 2022 Official Newspaper for the Lyndonville Joint Fire District, the Commissioners discussed and recommended using the Batavia Daily News.

RESOLUTION NO 2022-6

2022 OFFICIAL NEWSPAPER OF THE LYNDONVILLE JOINT FIRE DISTRICT – BATAVIA DAILY NEWS

ON MOTION of Commissioner Flanagan, seconded by Commissioner Hydock, to select the Batavia Daily News as the official newspapers of the Lyndonville Joint Fire District.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- 2022 Official Bank for the Lyndonville Joint Fire District, the Commissioners discussed and recommended using M&T Bank in Lyndonville.

RESOLUTION NO 2022-7

2022 OFFICIAL BANK OF THE LYNDONVILLE JOINT FIRE DISTRICT – M&T BANK

ON MOTION of Commissioner Flanagan, seconded by Commissioner Woodworth, to utilize M&T Bank as the official bank of the Lyndonville Joint Fire District.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- 2022 Meeting schedule for the Lyndonville Joint Fire District, the Commissioners discussed and recommended the second Wednesday for meetings at 6:00pm and workshops the fourth Wednesday at 6:00pm at the firehouse.

RESOLUTION NO 2022-8

2022 MEETING SCHEDULE OF THE LYNDONVILLE JOINT FIRE DISTRICT

ON MOTION of Commissioner Woodworth, seconded by Commissioner Hydock, to set the Commissioner's Board Meeting on the second Wednesday at the Lyndonville Joint Fire District firehouse at 6:00 pm and workshops the fourth Wednesday of the month 6:00pm.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

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- 2022 Attorney for the Lyndonville Joint Fire District, the Commissioners discussed and recommended using Bradley M. Pinsky from the Pinsky Law Group.

RESOLUTION NO 2022-9

2022 ATTORNEY OF THE LYNDONVILLE JOINT FIRE DISTRICT – BRADLEY PINSKY OF THE PINSKY LAW GROUP

ON MOTION of Commissioner Hydock, seconded by Commissioner Woodworth, to appoint Bradley M. Pinsky of the Pinsky Law Group as attorneys for the Lyndonville Joint Fire District.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- 2022 Committees the Lyndonville Joint Fire District, the Commissioners discussed and recommended the following committees Bylaws, Ethics, Buildings & Grounds, and Grant Writing.

RESOLUTION NO 2022-10

2022 COMMITTEES OF THE LYNDONVILLE JOINT FIRE DISTRICT – BYLAWS, ETHICS, BUILDINGS & GROUNDS AND GRANT WRITING

ON MOTION of Commissioner Flanagan, seconded by Commissioner Hydock, to appoint the following commissioners to the following committees: Bylaws – Commissioner Flanagan, Ethics – Commissioner Flanagan, Buildings & Grounds – Commissioner Woodworth and Grant Writing – Commissioner Hydock.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

ON MOTION of Commissioner Woodworth, seconded by Commissioner Flanagan, to close the Organizational Meeting of Lyndonville Joint Fire District at 5:12pm.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

ON MOTION of Commissioner Goetze, seconded by Commissioner Flanagan, to open the regular meeting of the Lyndonville Joint Fire District Board of Commissioners at 5:13pm.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

APPROVAL OF THE MINUTES

ON MOTION of Commissioner Hydock seconded by Commissioner Woodworth, to accept the minutes of the October 4, 2022, discussion meeting.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

Report – Attorney Pinsky

- Nothing - Absent

Report – Fire Department Chief Heideman

- Chief Heideman informed the Commissioners that the automated CPR machine is now in service, and dispatch will be notifying all agencies in Orleans County.

Report – Fire Department President Hydock

- Nothing - Absent

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Report – Secretary-Treasurer Woodworth

- Secretary-Treasurer Woodworth recommended composing letters of request for shared services with the Village and the Town.
- Secretary-Treasurer Woodworth noted the Commissioners are going to need to look into startup funds to cover the district's expenses for the first couple of months.

Report – Commissioner Flanagan

- Commissioner Flanagan noted he will look at Lyndonville Fire Department by-laws and modify for district if necessary. The Commissioners recommended to table the by-laws till the December meeting.
- Commissioner Flanagan noted he has the State Comptrollers recommended Ethics policy for the Fire Districts.
- Commissioner Flanagan provided the Board of Commissioners with the district maps.

Report – Commissioner Woodworth

- Commissioner Woodworth noted the district will need to adopt a procurement policy. Commissioner Woodworth will look into what other districts have.
- Commissioner Woodworth noted share services may be needed with the Village of Lyndonville as the current standby power for the Fire Hall is supplied by the Village's Waste Water Treatment Plant.
- Commissioner Woodworth noted he's working on getting the property survey going.
- Commissioner Woodworth noted lawn mowing will be needed with the newly established property.
- Commissioner Woodworth noted snow plowing will need to be looked into. Commissioner Woodworth noted the Commissioners could ask about salting around the building.

Report – Commissioner Hydock

- Commissioner Hydock noted he reached out to another grant writing in Spencerport, who wants to do a presentation for the Commissioners at no cost. Commissioner Hydock noted the grant writer can write grants all year or just as needed.
- Commissioner Hydock noted he put together a proposed new patch and is waiting for the Department to approve.
- Commissioner Hydock noted he'd like to get the Junior Fire Fighters back going. Commissioner Hydock explained to the Commissioners the program of going into school, getting youth to come to the Fire Hall to see what's involved. Commissioner Hydock noted he would be willing to chair the Junior Fire Fighters committee

Report – Commissioner Jay

- Nothing - Absent

Report – Commissioner Goetze

- Nothing

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- 2023 Preliminary Budget – Secretary-Treasurer Woodworth presented the Commissioners with the 2023 preliminary budget with the proposed Fire District tax rate of \$1.00 per thousand. The Commissioners discussed the preliminary budget.

RESOLUTION NO 2022-11

ADOPTION OF THE 2023 PRELIMINARY BUDGET OF THE LYNDONVILLE JOINT FIRE DISTRICT

ON MOTION of Commissioner Goetze, seconded by Commissioner Flanagan, to adopt the 2023 preliminary budget of the Lyndonville Joint Fire District as presented with a proposed tax rate of \$1.00 per 1,000 Town wide.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

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- 2023 Preliminary Budget Public Hearing

RESOLUTION NO 2022-12

SET THE PUBLIC HEARING FOR THE 2023 PRELIMINARY BUDUGET OF THE LYNDONVILLE JOINT FIRE DISTRICT

ON MOTION of Commissioner Goetze, seconded by Commissioner Flanagan, to set the public hearing for the 2023 preliminary budget of the Lyndonville Joint Fire District on October 19, 2022, at 6:00pm at the Lyndonville Fire Hall at 148 North Main Street, Lyndonville, NY.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

ON MOTION of Commissioner Flanagan, seconded by Commissioner Woodworth, to adjourn the regular meeting of the Lyndonville Joint Fire District at 5:41PM.

Vote: 4 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

Teri M. Woodworth
Secretary-Treasurer
Lyndonville Joint Fire District