

Regular meeting of the Commissioners, Lyndonville Joint Fire District was held on Wednesday May 10, 2023, at the Lyndonville Village Hall. The meeting opened at 6:00 PM

PRESENT: Commissioners: Scott Goetze
John Flanagan
James Hydock
Edward Jay
Terry M. Woodworth

Secretary-Treasurer Teri M. Woodworth
Fire Dept Chief Michael Heideman
Fire Dept President David Hydock
Attorney Mark C. Butler- Absent
Public: Gary White

APPROVAL OF THE MINUTES

ON MOTION of Commissioner Flanagan seconded by Commissioner Jay, to accept the minutes of the April 13, 2023 regular meeting.

Vote: 5 Ayes (Flanagan, Goetze, Hydock, Jay, Woodworth); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

Report – Attorney Butler

- President Hydock noted the Fire Company paid the remaining balance to the Pinsky Law Group.

Report – Fire Department Chief Heideman

- Chief Heideman provided the April 2023 – 48 Call for the Year 2023, 21 Calls for April (1 – Tree down Town, 1 – Brush fire Town, 4 – EMS Village, 6 – EMS Town, 4 – Mutual aid (2 – Ridgeway, 1 – Medina, 1 – Carlton), 2 – MVA Town, 1 – Good intent, 1 – Traffic control Town and 1 – Water problem Town)
- Hose testing – Chief Heideman noted the annual hose testing was completed and two sections of 4” hose failed. Chief Heideman presented a quote of \$2,037.32 to replace the two sections. He also noted it’s a 20 week lead time to get the hose.
- Lyndonville #50 – Chief Heideman noted the pump is leaking and in need of repair. Chief Heideman noted a verbal estimate of \$200.00 for the part and \$3,000.00 to \$5,000.00 in labor. Chief Heideman noted its ok to be used for now but will need to be fixed asap and will be taken out of service at that time.
- New Truck – Chief Heideman noted Jim Tabor dropped off a price update of \$659,649.00, a 2% increase from the last quote and another 2% increase will happen in August. Chief Heideman noted its 2 years out on delivery and the District wouldn’t have to pay until delivery. Commissioner Jay noted the Commissioners should talk to Attorney Butler to discuss what’s allowed etc.
- Mud Run – Chief Heideman noted the YMCA is having a mud run at Lyn Oaken Farms on May 20, 2023 and had asked if the Company could spray off runners afterwards. Chief Heideman noted with the pump issues on Lyndonville #50 they will not be able to.
- Flag Day – Commissioner Goetze asked with the Company could stand by with a truck when the American Legion burn flags.

Report – Fire Department President Hydock

- President Hydock presented the Commissioners with the transfer of property agreement to transfer all assets with the exception of any bank accounts.
- President Hydock noted the fund drive letter goes out soon, which shows what funds were used for. President Hydock noted if enough funds are received this year they’d like to buy an enclosed trailer for the offroad vehicle.

Report – Secretary-Treasurer Woodworth

- Secretary-Treasurer Woodworth presented the budget to actual report for January, February, March and April.
- Secretary-Treasurer Woodworth presented the Commissioners with the monthly statement from The Law Offices of Mark C. Butler, PLLC.
- Secretary-Treasurer Woodworth processed payroll for April.
- Vouchers – Abstract A4-1 – A5 - #71 - #86 to be paid for 2023

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General	\$ 7,376.90
Grand Total	\$ 7,376.90

RESOLUTION NO 2023-40

VOUCHERS TO BE PAID FOR ABSTRACTS A4-1 – A5

ON MOTION of Commissioner Flanagan seconded by Commissioner Hydock, to authorize Secretary-Treasurer Woodworth pay Abstracts A4-1 – A5 #71 – #86.

Vote: 5 Ayes (Flanagan, Goetze, Hydock, Jay, Woodworth); 0 Nays; 0 Abstain

Report – Commissioner Flanagan

- Commissioner Flanagan noted Secretary-Treasurer Woodworth and Commissioners are doing a great job.

Report – Commissioner Woodworth

- Nothing

Report – Commissioner Hydock

- Training with Attorney Butler – Commissioner Hydock noted he was extremely upset with how things went with the Commissioner’s training falling through and we need to work through this with Attorney Butler. Commissioner Hydock noted that all communication needs to be worked out. Commissioner Goetze noted we let other districts down. Commissioner Hydock noted he was working with Attorney Butler on a list of things that were needed. Commissioner Hydock suggested all communication with the Attorney be done by the Chairman. Commissioner Goetze noted he didn’t feel comfortable with the Secretary-Treasurer dealing with the Attorney and that he will handle everything with the Attorney going forward.

RESOLUTION NO 2023-41

ATTORNEY AND TRAINING COMMUNICATON

ON MOTION of Commissioner Flanagan seconded by Commissioner Hydock, that all communication with the District’s Attorney and training will be handled by the Chairman of the Fire District unless otherwise delegated.

Vote: 5 Ayes (Flanagan, Goetze, Hydock, Jay, Woodworth); 0 Nays; 0 Abstain

- Windows – Commissioner Hydock noted Country Contracting is aware of paying prevailing wage and the new windows are estimated to be in around the end of June.
- Cleaning Service – Commissioner Hydock is looking into some more services, possibly a service out of Medina.

Report – Commissioner Jay

- Nothing

Report – Commissioner Goetze

- Nothing

OLD BUSINESS:

- Clean Services Agreement – Nothing at this time.
- Policies:
 - Travel Expense Reimbursement Policy – No action taken at this time.
 - School and Training Policy – No action taken at this time.
 - Minimum and Annual Training Policy – No action taken at this time.

NEW BUSINESS:

- Lyndonville #50 – The Commissioners discussed the necessary repairs needed on the pump on Lyndonville #50.

RESOLUTION NO 2023-42

LYNDONVILLE #50 – PUMP REPAIR

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ON MOTION of Commissioner Flanagan seconded by Commissioner Hydock, to approve the necessary pump repairs needed to Lyndonville #50 .

Vote: 5 Ayes (Flanagan, Goetze, Hydock, Jay, Woodworth); 0 Nays; 0 Abstain

- Hose – The Commissioners discussed purchasing hose to replace the two sections that failed. President Hydock suggested the District purchase four so the Company would have back up hose given the lead time to receive.

RESOLUTION NO 2023-43
PURCHASE OF 4 SECTIONS OF 4” HOSE

ON MOTION of Commissioner Flanagan seconded by Commissioner Jay, to approve the purchase of four sections of 4” hose.

Vote: 5 Ayes (Flanagan, Goetze, Hydock, Jay, Woodworth); 0 Nays; 0 Abstain

- Commissioner Hydock asked Commissioner Goetze to setup a zoom call with regards to the purchase of a new truck.
- Chief’s vehicle policy – The Commissioners discussed allowing the Chief to have non-member passengers in the Chief’s vehicle, but they may not be when responding to a call.

RESOLUTION NO 2023-44
CHIEF’S VEHICLE POLICY

ON MOTION of Commissioner Flanagan seconded by Commissioner Hydock, to approve the Chief’s Vehicle Policy allowing the Chief to have non-members in the Chief’s vehicle with the understanding they are not allowed to be in the vehicle when responding to a call.

Vote: 5 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- File cabinet – The Commissioners discussed purchasing two file cabinets for the Secretary-Treasurer. JF, JH

RESOLUTION NO 2023-45
PURCHASE OF TWO FIRE PROOF FILE CABINETS

ON MOTION of Commissioner Flanagan seconded by Commissioner Hydock, to approve Secretary-Treasurer Woodworth to purchase two fire proof 4 draw file cabinets.

Vote: 5 Ayes (Flanagan, Goetze, Hydock, Woodworth); 0 Nays; 0 Abstain

- Secretary-Treasurer Woodworth presented the Board of Commissioners with her letter of resignation effective May 31, 2023. The Commissioners discussed finding office space and relieving of the Attorney communication. The Commissioners decided to take no action at this time and to table accepting Secretary-Treasurer Woodworth’s letter of resignation for 60 days.

ON MOTION of Commissioner Flanagan, seconded by Commissioner Jay, to adjourn the regular meeting of the Lyndonville Joint Fire District at 7:22PM.

Vote: 5 Ayes (Flanagan, Goetze, Hydock, Jay, Woodworth); 0 Nays; 0 Abstain

Teri M. Woodworth
Secretary-Treasurer
Lyndonville Joint Fire District