

**Regular meeting of the Commissioners, Lyndonville Joint Fire District was held on Wednesday July 12, 2023, at the Lyndonville Village Hall. The meeting opened at 6:00 PM**

PRESENT: Commissioners: Scott Goetze  
John Flanagan  
James Hydock  
Edward Jay - Absent  
Terry M. Woodworth - Absent

Secretary-Treasurer Teri M. Woodworth  
Fire Dept Chief Michael Heideman - Absent  
Fire Dept President David Hydock  
Attorney Mark C. Butler- Absent  
Public: Terry Stinson

**APPROVAL OF THE MINUTES**

**ON MOTION** of Commissioner Flanagan seconded by Commissioner Goetze, to accept the minutes of the May 10, 2023 regular meeting.

Vote: 3 Ayes (Goetze, Flanagan, Hydock); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Commissioner Flanagan introduced Terry Stinson who is applying for the district secretary position. Mrs. Stinson told the Commissioner's about herself and qualifications. Mrs. Stinson inquired as to what the position is. The Commissioners asked Secretary-Treasurer Woodworth to outline the secretary's duties.

**Report – Attorney Butler**

- Commissioner Goetze noted he's putting the truck specs out for bid. Commissioner Goetze will be opening sealed bids next week. President Hydock inquired if it was going to be advertised in the paper. Secretary-Treasurer Woodworth inquired who was posting in the paper. Commissioner Goetze noted Attorney Butler's team will be handling.
- Commissioner Flanagan noted there's a new sexual harassment policy that needs to be adopted provided by Attorney Butler. Commissioner Hydock suggested that the new policies be provide to all the Company members.

**RESOLUTION NO 2023-55**

**SEXUAL HARASSMENT – CHANGES PROVIDE BY ATTORNEY BUTLER**

**ON MOTION** of Commissioner Goetze seconded by Commissioner Hydock, to adopt the sexual harassment policy changes provide by Attorney Butler.

Vote: 3 Ayes (Goetze, Flanagan, Hydock); 0 Nays; 0 Abstain

**Report – Fire Department Chief Heideman**

- Nothing - Absent

**Report – Fire Department President Hydock**

- President Hydock noted the new windows are going in, they hope to be finished by next week with windows and back overhead door.
- President Hydock asked for approval to spend \$250.00 to get stone to fill potholes around the building.

**RESOLUTION NO 2023-56**

**ON MOTION** of Commissioner Flanagan seconded by Commissioner Hydock, to approve spending \$250.00 to purchase stone to fill the potholes.

Vote: 3 Ayes (Goetze, Flanagan, Hydock); 0 Nays; 0 Abstain

**Report – Secretary-Treasurer Woodworth**

- Secretary-Treasurer Woodworth presented the budget to actual report for June 2023.

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- Vouchers – Abstract A6-1 – A7 - #105 - #118 to be paid for 2023  
General \$ 7,887.63  
Grand Total \$ 7,887.63

**RESOLUTION NO 2023-57**

**VOUCHERS TO BE PAID FOR ABSTRACTS A6-1 – A7**

**ON MOTION** of Commissioner Flanagan seconded by Commissioner Hydock, to authorize Secretary-Treasurer Woodworth pay Abstracts A6-1 – A7 #105 – #118.

Vote: 3 Ayes (Goetze, Flanagan, Hydock); 0 Nays; 0 Abstain

**Report – Commissioner Goetze**

- Commissioner Goetze putting truck out to bid tomorrow and will be opening the bids at the Fire Hall next week. It was discussed that the bids were to be opened by the District Secretary. Secretary-Treasurer Woodworth noted she'd be able to do so she was just unaware of status of putting a new truck out to bid. Commissioner Goetze noted his name was already on everything and he checked with Attorney Butler and he's ok to open the bids. Secretary-Treasurer Woodworth noted she was confused if she was the Secretary-Treasurer until July 31, 2023 per the June 2023 meeting. Commissioner Flanagan noted Secretary-Treasurer Woodworth will continue in her positions until July 31, 2023.

**Report – Commissioner Hydock**

- Commissioner Hydock asked if someone could ask Attorney Butler to provide a list of priorities as to why we need a new truck and other items for the district.
- Commissioner Goetze inquired where things stand with the cleaning service. Commissioner Flanagan noted he has someone interested in the position.
- Commissioner Hydock asked about getting district shirts for all the Commissioners. Commissioner Hydock will get a quote.

**Report – Commissioner Flanagan**

- Nothing

**Report – Commissioner Woodworth**

- Nothing - Absent

**Report – Commissioner Jay**

- Nothing - Absent

**OLD BUSINESS:**

- Clean Services Agreement – Nothing at this time.
- Treasurer - Secretary-Treasurer Woodworth noted a Treasurer needs to be hired

**RESOLUTION NO 2023-58**

**TREASURER – COMMISSIONER EDWARD JAY**

**ON MOTION** of Commissioner Flanagan seconded by Commissioner Goetze, to hire Edward Jay as the temporary Treasurer of the District effect August 1, 2023.

Vote: 3 Ayes (Goetze, Flanagan, Hydock); 0 Nays; 0 Abstain

**RESOLUTION NO 2023-59**

**SECRETARY – TERRY STINSON**

**ON MOTION** of Commissioner Goetze seconded by Commissioner Hydock, to hire Terry Stinson as the Secretary of the district effective August 1, 2023.

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Vote: 3 Ayes (Goetze, Flanagan, Hydock); 0 Nays; 0 Abstain

- Commissioner Flanagan inquired if Commissioner Goetze had any feedback on the proposed bonus of \$1000.00 to Secretary-Treasurer Woodworth. Commissioner Goetze noted it will need to be tabled till Attorney Butler can discuss with the Commissioners.

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner Hydock, to adjourn the regular meeting of the Lyndonville Joint Fire District at 6:54PM.

Vote: 3 Ayes (Goetze, Flanagan, Hydock); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Secretary-Treasurer  
Lyndonville Joint Fire District