

**Re-Organizational/Regular meeting of the Commissioners, Lyndonville Joint Fire District was held on Wednesday January 10, 2024, at the Lyndonville Fire Hall. The meeting opened at 6:00 PM**

PRESENT: Commissioners: John Flanagan  
David Hydock  
James Hydock  
Edward Jay  
Gary White

Secretary-Treasurer Terry Stinson  
Fire Dept Chief Michael Heideman  
Fire Dept President David Hydock  
Attorney Mark Butler - Absent  
Public – Present: Danny Woodward Jr., TJ Heideman

- Organizational Meeting of the Board of Fire Commissioners of the Lyndonville Joint Fire District held on January 10, 2024, at the Lyndonville Fire Hall 148 North Main Street, Lyndonville, New York. The meeting was called to order by Commissioner Flanagan at 6:00 pm. Notice of the meeting appeared in the Batavia Daily News on the January 3, 2024, and was publicly posted at the Lyndonville Fire Hall.

**PRIVILEGE OF THE FLOOR**

- Nothing

**RESOLUTION NO 2024-1**

**2024 CHAIR OF THE LYNDONVILLE JOINT FIRE DISTRICT OF COMMISSIONERS – John Flanagan**

**ON MOTION** of Commissioner White, seconded by Commissioner Jay, to nominate John Flanagan as the 2024 Chair of the Lyndonville Joint Fire District of Commissioners.

Vote: 4 Ayes (D. Hydock, J. Hydock, Jay, White); 0 Nays; 1 Abstain (Flanagan)

**RESOLUTION NO 2024-2**

**2024 SECRETARY-TREASURER OF THE LYNDONVILLE JOINT FIRE DISTRICT OF COMMISSIONERS – Terry Stinson**

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner D. Hydock, to appoint Terry Stinson as the 2024 Secretary-Treasurer of the Lyndonville Joint Fire District of Commissioners.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-3**

**2024 LYNDONVILLE FIRE DEPARTMENT CHIEFS**

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner D. Hydock, to confirm the 2024 Chiefs of Michael Heideman as the Chief, Danny Woodward Jr. as the 1<sup>st</sup> Assistant, TJ Heideman as the 2<sup>nd</sup> Assistant of the Lyndonville Fire Department.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**\*\*Chiefs were sworn in by Commissioner Flanagan**

**RESOLUTION NO 2024-4**

**2024 LYNDONVILLE FIRE DEPARTMENT LINE OFFICERS**

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner D. Hydock, to confirm the 2024 Line Officers of James Scharlau as Captain, Anna Schuner as EMS Captain, Donald Starr as Fire Police Captain, David Hydock as President, John Flanagan as Vice-President, James Wells as Treasurer, Peter Kage as Secretary, Mike Tabor as Board of Director and Wes Bradley as Chaplain.

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Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-5**

**2024 MILAGE RATE OF THE LYNDONVILLE JOINT FIRE DISTRICT – INTERNAL REVENUE SERVICE**

**ON MOTION** of Commissioner D. Hydock, seconded by Commissioner Flanagan, to set the mileage rate for approved travel as the rate set by the current Internal Revenue Service for 2023 and the travel allowances established by IRS Regulations.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-6**

**2024 OFFICIAL NEWSPAPER OF THE LYNDONVILLE JOINT FIRE DISTRICT – BATAVIA DAILY NEWS**

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner J. Hydock, to select the Batavia Daily News as the official newspapers of the Lyndonville Joint Fire District.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-7**

**2024 OFFICIAL BANK OF THE LYNDONVILLE JOINT FIRE DISTRICT – M&T BANK**

**ON MOTION** of Commissioner White, seconded by Commissioner J. Hydock, to utilize M&T Bank as the official bank of the Lyndonville Joint Fire District.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-8**

**2024 MEETING SCHEDULE OF THE LYNDONVILLE JOINT FIRE DISTRICT**

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner Jay, to set the Commissioner’s Board Meeting on the second Wednesday at the Lyndonville Joint Fire District firehouse at 6:00 pm and workshops the fourth Wednesday of the month, as needed, at 6:00pm.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-9**

**ADVANCE APPROVAL OF CLAIMS**

**WHEREAS** the Board of Commissioners has determined to authorize payment in advance of audit claims for public utility services, postage, freight, and express charges; and

**WHEREAS** all such claims must be presented at the next regular meeting for audit; and

**WHEREAS** the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Commissioners disallows.

**NOW THEREFORE BE IT RESOLVED;**

**Section 1.** That the Board of Commissioners authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Commissioners disallows.

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**Section 2.** That this resolution is effective immediately.

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner D.Hydock, to the advance approval of claims as stated.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-10**

**2024 OFFICAL ATTORNEY OF THE LYNDONVILLE JOINT FIRE DIRSTRIC – Mark Butler**

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner Jay to secure Mark Butler as the official attorney of the Lyndonville Joint Fire District and to pay the retainer fee of \$5000 for the 2024 year

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner White, to close the Organizational Meeting of Lyndonville Joint Fire District at 6:14pm.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**APPROVAL OF THE MINUTES**

**ON MOTION** of Commissioner Jay seconded by Commissioner J.Hydock, to accept the minutes of the December 13, 2023 regular meeting.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**Report – Attorney Butler**

- Nothing – Absent

**Report – Fire Department Chief Heideman**

- Chief Heideman provided the Calls for December 2023 – 185 Call for the Year 2023, 13 Calls for December (8 – EMS Town, 4 – EMS Village, 1 – MVA in Town)
- Asked permission to purchase two (2) new gear sets totaling \$7,430.68

**RESOLUTION NO 2024-11**

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner J..Hydock, to purchase two (2) gear sets not to exceed \$7500 form Dival Safety Supplies.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**Report – Secretary-Treasurer Stinson**

- Nothing

**Report – Commissioner Flanagan**

- Commissioner Flanagan reminded everyone of the upcoming Commissioner training to take place on February 10, 2024

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**RESOLUTION NO 2024-12**

**ON MOTION** of Commissioner Flanagan, seconded by Commissioner J.Hydock, to pay the bill of \$900 for the February 2024 Commissioner Training

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

**Report – Commissioner D. Hydock**

- Commissioner D. Hydock reviewed the following change orders regarding the truck purchase: Pumper Deck, Switches, and LED Flood lights. Total of change will be \$748.00
- Thanked Peter Kage and TJ Heideman for the recent painting of the kitchen.
- Recommended that there be a \$500 Maintenance Fund for use of the District to purchase miscellaneous sundries as needed.

**Report – Commissioner J. Hydock**

- Commissioner J. Hydock reported on his efforts to obtain estimates for the interior painting of the apparatus bay, the floor repair and painting in the apparatus bay, and the interior painting of the tanker room. Additional quotes are needed for all work and will be present once finalized.
- Suggested that the old metal locker be cleaned out and removed. All gear should be organized.
- Future projects will include key fobs and repairs to man doors.

**Report – Commissioner Jay**

- Commissioner Jay reviewed and discussed the ending 2023 Budget to Actual Report and NYCLASS report

**Report – Commissioner White**

- Commissioner White will be evaluating the man doors and what repairs may need to be made to their hardware.

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- Nothing

**ON MOTION** of Commissioner Jay, seconded by Commissioner J.Hydock, to adjourn the regular meeting of the Lyndonville Joint Fire District at 7:05PM.

Vote: 5 Ayes (Flanagan, D. Hydock, J. Hydock, Jay, White); 0 Nays; 0 Abstain

*Terry Stinson*  
Secretary-Treasurer  
Lyndonville Joint Fire District