

Regular meeting of the Commissioners, Lyndonville Joint Fire District was held on Wednesday February 21, 2024, at the Lyndonville Fire Hall. The meeting opened at 6:00 PM

PRESENT: Commissioners: John Flanagan
Edward Jay
David Hydock
James Hydock
Gary White

Secretary/Treasurer Terry Stinson
Fire Dept Chief Michael Heideman
Fire Dept President
Attorney Mark C. Butler - Absent
Public:

APPROVAL OF THE MINUTES

ON MOTION of Commissioner D. Hydock seconded by Commissioner J. Hydock, to accept the minutes of the January 10, 2024 re-organizational meeting and regular meeting.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- None

Report – Attorney Butler

- Absent - None

Report – Fire Department Chief Heideman

- Chief Heideman presented the calls for January 2024 – a written copy was presented to Secretary Stinson
- Fire Fighter physicals will be completed on March 5, 2024
- Fees for our Medical Director will be increasing in 2025 to \$1500 compared to \$1000 in 2024
- Would like to purchase gear lockers
- Would like to clean out the gear cabinet. Cost of dumpster will be \$231.48 plus \$68.00 per ton

RESOLUTION NO 2024-13

ON MOTION of Commissioner Flanagan seconded by Commissioner D. Hydock, approval to purchase gear lockers not to exceed \$3000.00

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

RESOLUTION NO 2024-14

ON MOTION of Commissioner Flanagan seconded by Commissioner Jay, approval to order dumpster and dispose of any out dated, non-usable gear. Cost of dumpster not to exceed \$400.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

Report – Secretary- Treasurer Stinson

- Statement of Activity, NYCLASS update, and bank statement for January 2024 were presented
- Secretary Stinson thanked the Commissioners for allowing her to attend the most recent Commissioner training.
- An update on the SAM and FEMA AFG checklist were given
- Taxes have been filed
- Payroll is complete
- Intuit has been cancelled – will be using Quick Books

Report – Commissioner J. Hydock

- Presented quotes for apparatus room wall painting: Wheleham Painting, Phil’s Painting, and Connors Painting
- Presented quotes for apparatus room floor resurfacing: Apollo Concrete, Sobeck Coating, and Priority Property Maintenance.

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RESOLUTION NO 2024-15

ON MOTION of Commissioner Jay seconded by Commissioner White, approval to accept the bid of Connors Painting for the painting of the apparatus room walls not to exceed \$6500.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

RESOLUTION NO 2024-16

ON MOTION of Commissioner D. Hydock seconded by Commissioner White, approval to accept the bid of Priority Property Maintenance for the resurfacing of the apparatus room floors not to exceed \$10,450.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

Report – Commissioner Flanagan

- Fuel gauge and four-wheel drive in Chief’s truck are in need of repair. Suggested having it serviced at George’s Fancher Road Service. A discussion was also had regarding the need for a new light bar. Commissioner J. Hydock offered to find someone that could hook it up, while Chief Heideman will look for a replacement bar.

RESOLUTION NO 2024-17

ON MOTION of Commissioner Flanagan seconded by Commissioner White, approval to have Chief’s truck repairs to the four-wheel drive and fuel gauge completed at George’s Fancher Road Service.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

Report – D. Hydock

- NYSEG has come to look at the gas meter. They will be returning to add supports and affix to keep the meter from hanging down.

Report – Commissioner Jay

- Reviewed and discussed the NYCLASS statement, bank statement, and statement of activities for January.
- Reviewed and discussed current budget to actual status.

Report – Commissioner White

- Presented quotes for the repair/replacement of the front man door: Grosso Door and Hardware Inc., and Rochester Door Company

RESOLUTION NO 2024-18

ON MOTION of Commissioner D. Hydock seconded by Commissioner Flanagan, approval to accept the bid from Grosso Door for the repair/replacement of the front man door and repairs to side meeting room door, not to exceed \$2705.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

OLD BUSINESS:

- The following polices were reviewed and discussed: Procurement, Code of Ethics, Workplace Violence, Sexual Harassment, Foil, Record Retention and Destruction, and Travel.

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RESOLUTION NO 2024-19

ON MOTION of Commissioner Jay seconded by Commissioner White, approval to adopt the following policies as written (last adopted 3/2023): Procurement, Code of Ethics, Workplace Violence, Sexual Harassment. Printed copies to be made available for public review

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

RESOLUTION NO 2024-20

ON MOTION of Commissioner D. Hydock seconded by Commissioner Flanagan, approval to adopt the following policies as written (last adopted 3/2023): FOIL, Record Retention and Destruction, and Travel. Printed copies to be made available for public review

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

New Business:

- Secretary Stinson presented the Commissioners with a letter to be signed and sent to The Village of Lyndonville cancelling the shared agreement dated December 5, 2022 for use of Logics Software. The current agreement calls for 60 day notice, making the cancellation date April 22, 2024.

RESOLUTION NO 2024-21

ON MOTION of Commissioner Jay seconded by Commissioner White, approval to cancel the shared agreement dated December 5, 2022 with the Village of Lyndonville for use of Logics Software. Such cancellation will take effect April 22, 2024. LJFD will ask for new pro-rated bill.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

ON MOTION of Commissioner Jay seconded by Commissioner Flanagan to adjourn the meeting at 7:10PM

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

Terry L. Stinson
Secretary
Lyndonville Joint Fire District