

**Regular meeting of the Commissioners, Lyndonville Joint Fire District was held on Wednesday November 13, 2024, at the Lyndonville Fire Hall. The meeting opened at 6:00 PM with the Pledge to the Flag.**

PRESENT: Commissioners: John Flanagan  
Edward Jay  
David Hydock  
James Hydock  
Gary White

Secretary/Treasurer Terry Stinson  
Fire Dept Chief Michael Heideman  
Fire Dept President  
Attorney Mark C. Butler - Absent  
Public:

**APPROVAL OF THE MINUTES**

**ON MOTION** of Commissioner D. Hydock seconded by Commissioner J. Hydock, to accept the minutes of the October 9, 2024 regular meeting.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**ON MOTION** of Commissioner Flanagan seconded by Commissioner White, to accept the minutes of the October 15, 2024 public budget hearing for 2025 budget.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**ON MOTION** of Commissioner J. Hydock seconded by Commissioner D. Hydock, to accept the minutes of the October 23, 2024 special meeting.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- No community member in attendance

**Report – Attorney Butler**

- Not in attendance
- Attorney Butler will be retiring in May of 2025. The District should expect new attorney information of the next couple of months.

**Report – Fire Department Chief Heideman**

- Chief Heideman presented the calls for the month of October (142 calls for the year)– a written copy was provided to the secretary.
- Chief Heideman reported that OSHA training has been completed.
- Chief Heideman announced that this year’s Christmas party is December 17<sup>th</sup> at 7:00PM.

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- Chief Heideman reported that the required annual reporting of cancer benefits is in progress. Secretary Stinson is still waiting on information from Thompkins Insurance to be able to complete the forms for submission.
- Chief Heideman made a second request to have the wiring for the office internet/computer system organized and installed properly
- Chief Heideman reported that the computer in the front truck bay office is broken (IAM Responding). A discussion was had regarding the particular needs for this system.
- Chief Heideman reported that all new boots and flash lights are here. He would like to purchase seven (7) more flashlights using grant funds.
- Chief Heideman reported that all new gear should be here and dispersed by December and that all members will be keeping their old gear so that they have two (2) sets.
- Chief Heideman reported that the District Office is in need of copy paper. Commissioner Jay also stated the he would like miscellaneous office supplies (list given to secretary).

**RESOLUTION NO 2024-43**

**ON MOTION** of Commissioner Flanagan seconded by Commissioner D. Hydock to purchase a new computer (small desk top or lap top) for the front truck bay office – IAM Responding, not to exceed \$500.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-44**

**ON MOTION** of Commissioner Flanagan seconded by Commissioner White to proceed with the purchase of seven (7) flashlights using grant funding.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-45**

**ON MOTION** of Commissioner Flanagan seconded by Commissioner Jay for secretary to purchase paper and any needed office supplies. Secretary to be re-imbursed.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**Report – Secretary-Treasurer Stinson**

- The budget to actual, NYCLASS, October 2024 Financial Summary, and bank statements for October 2024 were presented to the board. Commissioner Jay discussed with the Board. Total bills paid: \$12,109.97
- The board was presented with a letter of engagement from JL Thom CPA – PC for the 2025 fiscal year. The letter outlined the firm’s obligations to the District for the following fees: \$150 monthly, \$30 base fee (\$4 per recipient) for any 1099’s.
- The board was presented with an updated agreement between the District and the Village of Lyndonville for the following: Village to provide snow removal and lawn mowing to the District. District to provide apparatus and equipment to the Village Public Works to use while cleaning/back washing certain areas. Village to waive any water and sewer charges to the District. Agreement to be in place for two years.

**RESOLUTION NO 2024-46**

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- **ON MOTION** of Commissioner Flanagan seconded by Commissioner J. Hydock to accept the treasures report as written.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-47**

**ON MOTION** of Commissioner Jay seconded by Commissioner Flanagan for Secretary to sign agreement with JL Thom CPA – PC for 2025 fiscal year. One copy to be sent back to JL Thom, one copy to remain on file with District.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**RESOLUTION NO 2024-48**

- **ON MOTION** of Commissioner Flanagan seconded by Commissioner Jay for the signing of agreement between the Lyndonville Joint Fire District and the Village of Lyndonville for the duration of two (2) years. Village to provide snow removal and lawn mowing to the District. District to provide apparatus and equipment to Village Public Works to use while cleaning/back washing certain areas. Village to waive any water and sewer charges to the District.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

**Report – Commissioner Flanagan**

- Nothing to report

**Report – Commissioner Jay**

- Nothing to report

**Report – Commissioner D. Hydock**

- Commissioner Hydock reported that there was one use of facilities request for January 4, 2025 1:00PM-5:00PM.
- Commissioner Hydock began a discussion on what the District should do with the old pumper. How should the district go about selling: auction site, sealed bids, 3<sup>rd</sup> party, etc. This discussion will be re-visited at a upcoming workshop.
- Commissioner Hydock gave a report on his findings regarding a new vehicle for the Fire Chief.

**Report – Commissioner J. Hydock**

- Commissioner Hydock requested that the new AC unit be covered for the winter months.
- Commissioner Hydock reported that the Gary Sinise grant has been submitted. Recipients should be announced in December. This grant will be re-submitted in January if the District is not selected.
- Commissioner Hydock reported that he will be looking for a second quote, to fulfill the District's procurement obligation, for the painting of 50 truck bay.
- Commissioner Hydock reported that the G&G Consulting will be reaching out to FEMA regarding the funds from our recent grant acceptance. He has been in contact with Witmer Public Safety regarding our statements; they are understanding and willing to wait for payment.

**Report – Commissioner White**

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- Nothing to report

**ON MOTION** of Commissioner Jay, seconded by Commissioner White, to adjourn the regular meeting of the Lyndonville Joint Fire District at 7:06PM.

Vote: 5 Ayes (Flanagan, Jay, D. Hydock, J. Hydock, White); 0 Nays; 0 Abstain

*Terry L. Stinson*  
Secretary  
Lyndonville Joint Fire District